

Job Title: Superintendent

Location: Geneva Area City Schools, Geneva, Ohio

Application Deadline: January 31, 2025

Start Date: August 1, 2025

Position Summary:

The Geneva Area City Schools Board of Education seeks a dynamic, visionary, and results-oriented educational leader to serve as Superintendent of Schools. The Superintendent will be responsible for providing strategic leadership, fostering a positive educational environment, and ensuring that all students achieve academic excellence while promoting equity and inclusion.

Overview of Geneva Area City School District:

The Geneva Area City School District, located in Ashtabula County, Ohio, serves the city of Geneva and its surrounding communities. Situated approximately 50 miles east of Cleveland, the district encompasses a blend of small-town, village, and rural settings. The district serves approximately 2,050 students.

Key Responsibilities:

- Provide strategic leadership and implement the district's vision, goals, and priorities.
- Oversee curriculum, instruction, and student support services to improve academic outcomes.
- Manage the district's budget, ensuring financial stability and resource alignment.
- Foster strong community relationships and transparent communication with stakeholders.
- Ensure operational efficiency, regulatory compliance, and the recruitment of high-quality staff.

Qualifications:

- Master's degree in education, educational leadership, or a related field.
- Valid Ohio Superintendent's license.
- Successful experience as an Ohio public school Superintendent or central office administrator is preferred.
- Proven track record of improving student outcomes and managing complex organizations.

Key Competencies:

- Visionary Leadership
- Strategic Planning & Execution
- Financial & Resource Management
- Strong Communication & Relationship-Building Skills

Compensation & Contract Terms:

The Superintendent will be offered a multi-year contract with performance evaluations conducted annually. The salary and benefits package will be competitive and commensurate with qualifications and experience.

Tentative Hiring Outline:

- Application Period: January 1, 2025 – January 31, 2025
- Board Interviews: February 2025
- Start Date: August 1, 2025

Application Process:

Interested candidates should submit the following to Mrs. Marti Milliken Dixon at marti.millikendixon@genevaschools.org:

- A cover letter highlighting relevant experience and leadership philosophy
- A current resume
- A copy of current Superintendent license
- A list of three professional references

Geneva Area City School is an equal opportunity employer and is committed to fostering a diverse and inclusive workplace.